



Sustainable Communities Work Programme 2016/17

This table sets out the Sustainable Communities Panel Work Programme for 2016/17; the items listed were agreed by the Panel at its meeting on 9 June 2016. This Work Programme will be considered at every meeting of the Panel to enable it to respond to issues of concern and incorporate reviews or to comment upon pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting-by-meeting basis, identifying the issue under review, the nature of the scrutiny (pre-decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

Chair: Cllr Abby Jones

Vice-chair: Cllr Daniel Holden

Scrutiny Support

For further information on the work programme of the Sustainable Communities Scrutiny Panel please contact: -
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For more information about overview and scrutiny at LB Merton, please visit www.merton.gov.uk/scrutiny

Meeting date: 9 June 2016 (**Deadline for papers:** 12pm, 1 June 2016)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Setting the work programme	Agreeing the 2016/17 work programme	Written report	Annette Wiles, Scrutiny officer	To enable the Panel to agree the draft 2016/17 work programme
Scrutiny review	Morden Leisure Centre	Verbal update	Christine Parsloe, Leisure and Culture Development Manager	To provide the Panel with an update on work undertaken and planned in relation to the Morden Leisure Centre development.
Performance monitoring	Performance Reporting	Basket of indicators plus verbal report	Chris Lee, Director Environment and Regeneration	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
Performance monitoring	Circle Housing: agreeing questions for meeting on merger	Discussion	Cllr Abby Jones (Chair)	To ensure that the Panel has agreed what questions it wants Circle Housing to answer on its merger with Affinity Sutton during its

				attendance at the next meeting. This is to make sure the meeting makes best use of the time available.
Pre-decision scrutiny	South London Waste Partnership Phase C (LOTS 1 and 2)	Written report	Chris Lee, Director Environment and Regeneration	To provide the Panel with the opportunity to scrutinise awarding LOTS 1 and 2 as part of the South London Waste Partnership prior to going to Cabinet for decision

Meeting date: 7 September 2016 (*Deadline for papers: 12pm, 30 August 2016*)

Scrutiny Category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Setting the work programme	Priorities for 2016/17 – Cabinet Member for Regeneration, Environment and Housing	Verbal report	Cllr Martin Whelton	To provide an overview of portfolio priorities to establish where the Panel might focus its work programme and add value to the work of the Council
Pre-decision scrutiny	Diesel premium report	Written report	Chris Lee, Director of Environment and Regeneration and John Hill, Head of Public Protection	To give the Panel the opportunity to scrutinise proposals to reduce diesel emissions prior to these going to Cabinet for its decision
Performance monitoring	Performance reporting	Basket of indicators plus verbal report	Chris Lee, Director of Environment and	To highlight to the Panel any items for concern

			Regeneration (and a representative from Community and Housing)	where under performance is evident and to make any recommendations or request information as necessary
Pre-decision scrutiny	Highways maintenance contract	Written report	Chris Lee, Director of Environment and Regeneration and James McGinlay, Head of Sustainable Communities	To provide members with an opportunity to comment on the highways maintenance contract renewal and to make any recommendations to Cabinet for consideration
Scrutiny review	Draft final report of the commercialisation task group including recommendations	Written report	Cllr Russell Makin, task group chair	To give the Panel the opportunity to consider the findings and agree the recommendations of the task group before these are taken to Cabinet for its approval
Scrutiny review	Scoping the task group for 2016/17 (air quality)	Written report	Annette Wile, Scrutiny Officer (supported by Stella Atinkan, Scrutiny Officer)	The Panel to consider an initial scoping for the 2016/17 task group on air quality
Performance review	Questions to Circle Housing on its merger with Affinity Sutton	Question and answer session	Cllr Abby Jones (Chair) and representatives from Circle Housing	Circle Housing is in the process of merging with another housing company (Affinity Sutton). This session will be used to focus on the merger and what effect this will have on

				Circle's residents and the quality of its customer service.
Performance monitoring	Circle Housing: agreeing questions for meeting on repairs and regeneration	Discussion (Possibly to happen outside of the meeting depending on the time available.)	Cllr Abby Jones (Chair)	To ensure that the Panel has agreed what questions it wants Circle Housing to answer on repairs and regeneration during its attendance at the next meeting. This is to make sure the meeting makes best use of the time available
Setting the work programme	Work programme 2016/17	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider

Meeting date: 1 November 2016 (***Deadline for papers:*** 12pm, 24 October 2016)

Scrutiny Category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Setting the work programme	Priorities for 2016/17 – Cabinet Members for Community and Culture and Cleanliness and Parking	Verbal report	Cllrs Nick Draper and Ross Garrod	To provide an overview of portfolio priorities to establish where the Panel might focus its work programme and add value to the work of the Council

Pre-decision scrutiny	Budget/Business Plan Scrutiny (Round 1)	Written report	Chris Lee, Director of Environment and Regeneration, Simon Williams, Director Community and Housing and Caroline Holland, Director of Corporate Services	To comment on the Council's budget proposals at phase 1
Performance monitoring	Performance reporting	Basket of indicators plus verbal report	Chris Lee, Director of Environment and Regeneration (and a representative from Community and Housing)	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
Performance review	Questions to Circle Housing on repairs and regeneration	Question and answer session	Cllr Abby Jones (chair) and representatives from Circle Housing	This session will be used to focus on Circle's record on repairs and regeneration against the commitment set out in the agreement with the Council
Scrutiny review	Monitoring of the implementation of the recommendations of the housing supply task group	Written report	Steve Langley, Head of Housing Needs and Strategy, and James McGinlay, Head of Sustainable Communities	For the Panel to monitor the implementation of the recommendations it made and were accepted by Cabinet
Pre-decision scrutiny	Planning shared service	Written report	Chris Lee, Director of Environment and Regeneration and James McGinlay, Head of Sustainable	To comment on the development of a new shared service to provide planning services

			Communities	
Performance monitoring	Town Centre regeneration update (including updates on developments ie: cycling provision)	Presentation	James McGinlay, Head of Sustainable Communities and Paul McGarry, Head of futureMerton	To provide a progress update on the delivery of the Council's town centre regeneration programme
Setting the work programme	Work Programme 2016/17	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider

A meeting of the Public Transport Liaison Committee will be held during the autumn to address some of the issues raised by LB Merton's residents regarding public transport. Additionally, Crossrail 2 representatives will be invited to attend and to discuss the next phase of the consultation.

Meeting date: 12 January 2017 (Deadline for papers: 12pm, 4 January 2017)

Scrutiny Category	Item/issue	How	Lead member and/or /lead officer	Intended outcomes
Pre decision scrutiny	Budget and business plan scrutiny (round 2)	Report	Chris Lee, Director of Environment and Regeneration and James McGinlay, Head of Sustainable Communities	To comment on the budget and business plan proposals at phase 2 and make any recommendations to the Commission to consider and coordinate a response to Cabinet

Performance monitoring	Performance reporting	Basket of indicators plus verbal report	Chris Lee, Director of Environment and Regeneration (and a representative from Community and Housing)	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
Performance monitoring	Merton Adult Education	Written report	Anthony Hopkins, Head of Library and Heritage Services	To give the Panel and opportunity to start to assess the performance of Merton's Adult Education now it is being delivered through an outsourced service
Performance monitoring	To assess the new ANPR system to ensure it is well established and beginning to have the desired outcome in terms of revenues and starting to address minor traffic offences.	Written report	Chris Lee, Director of Environment and Regeneration	The new ANPR service went live in June 2016. This provides an early opportunity for the Panel to scrutinise its initial performance
Pre-decision scrutiny	Environmental health, trading standards and licensing shared services expansion	Written report	Chris Lee, Director of Environment and Regeneration and John Hill, Head of Public Health	This is a well established and successful shared service. This will provide the opportunity for the Panel to scrutinise the service as it expands to include and additional authority

Scrutiny review	Executive response and action plan – commercialisation task group	Written report	TBC	To provide the Panel with a response to the report and recommendations of the commercialisation task group following Cabinet consideration
Setting the work programme	Work programme 2016/17	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider

Meeting date: 22 February 2017 (***Deadline for papers:*** 12pm, 14 February 2017)

Scrutiny Category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Performance monitoring	Performance reporting	Basket of indicators plus verbal report	Chris Lee, Director of Environment and Regeneration (and a representative from Community and Housing)	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
Performance monitoring	Parking update report (including pavement parking and RINGO)	Written report	Chris Lee, Director of Environment and Regeneration and James McGinlay, Head of Sustainable Communities	To providing the Panel with the opportunity to monitor the performance of the Council's arrangements for parking in the borough

Performance monitoring	Libraries Annual Report	Presentation	Anthony Hopkins, Head of Library and Heritage Services	To provide the annual report on libraries service and to inform members of proposed future development of the libraries service
Scrutiny review	Monitoring the work of the air quality task group	Written report	Task group chair	To update the Panel on the task group's progress and to enable it to comment on the work of the task group going forward
Setting the work programme	Work programme 2015/16	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider.

Meeting date: 21 March 2017 (***Deadline for papers:*** 12pm, 13 March 2017)

Scrutiny Category	Item/issue	How	Lead member and/ lead officer	Intended outcomes
Performance monitoring	Performance reporting	Basket of indicators plus verbal report	Chris Lee, Director of Environment and Regeneration (and a representative from Community and Housing)	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary

Scrutiny review	Monitoring of the implementation of the recommendations of the housing supply group	Written report	Steve Langley, Head of Housing Needs and Strategy, and James McGinlay, Head of Sustainable Communities	For the Panel to monitor the implementation of the recommendations it made and were accepted by Cabinet.
Performance monitoring	Facilities for physical activity in children's playgrounds	Written report	Chris Lee, Director of Environment and Regeneration	For the Panel to monitor how the Council provides facilities that support children in the borough to be physically active
Scrutiny review	Topic suggestions 2016/17	Written report	Annette Wiles, Scrutiny Officer	To seek topic suggestions from the Panel to inform discussions about the Panel's 2017/18 work programme
Performance reporting	Town Centre regeneration update (including updates on developments re: developing cycling provision)	Presentation	James McGinlay, Head of Sustainable Communities and Paul McGarry, Head of futureMerton	To provide a progress update on delivery of the Council's town centre regeneration programme

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